

Specific Delegations – Economy and Place

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
EP01	<p>Delivery of the Reablement Service</p> <p>Authority to amend the existing service level agreement with Hoople Limited to include delivery of a reablement service.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4609</p>	Assistant director for environment and place	None (however see accompanying delegation to Director for adults and wellbeing)	Cabinet member health and wellbeing	25/05/2017
EP02	<p>Enterprise Zone capital interventions phase 3</p> <p>Authorised to take all necessary operational decisions to implement the above projects.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4631</p>	Economic development manager	None	Cabinet member corporate strategy and finance	23/06/2017
EP03	<p>Herefordshire Wide Area Network Services Procurement</p> <p>Authority to award a contract for the Herefordshire WAN services to the supplier who submits the highest scoring bid, for a period of up to seven years within a maximum contract value of up to £4.2M (average of £600k per annum).</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4642</p>	Director for economy, communities and corporate	<ul style="list-style-type: none"> Maximum contract value of up to £4.2m 	Cabinet member financial management and ICT	30/06/2017
EP04	<p>Hoople Service Level Agreement</p> <p>Authority to finalise and sign the Hoople Service Level Agreement (SLA) for 2017/18 attached at Appendix 1; and</p>	Assistant director environment and place	<ul style="list-style-type: none"> Subject to Hoople maintained its Teckal status; 	Cabinet member corporate	06/07/2017

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
	<p>Authority to approve future annual Service Level Agreements with Hoople for the provision of back office services within approved budgets based upon the current budget levels taking account of inflation.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4646</p>		<ul style="list-style-type: none"> • Within approved budgets based upon the current budget levels taking account of inflation 	strategy and finance	
EP05	<p>New lease arrangements for leisure facilities</p> <p>Authority to finalise lease terms and implement the recommendations.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4660</p>	Director for economy, communities and corporate	<ul style="list-style-type: none"> • Leases to be 75 year full repairing leases; • 10 year rent free period following which a minimum rent of circa £50k per annum to be charged with regular rent reviews 	Cabinet member contracts and assets	19/07/2017
EP06	<p>Central Hereford: One Public Estate</p> <p>Authority to take all operational decisions necessary, utilising the £285k One Public Estate grant funding and other approved budgets, negotiating with partners to progress option appraisal and feasibility work necessary to inform the development of detailed business cases on these sites.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4697</p>	Director for economy, communities and corporate	<ul style="list-style-type: none"> • Use of £285k One Public Estate grant funding and other approved budgets 	Cabinet	27/07/2017

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
EP07	<p>Awarding the contract for the development and regeneration programme</p> <p>Authority to complete contractual arrangements with Keepmoat for a period of 10 years;</p> <p>In the event that satisfactory confirmation of tender commitments is not received from the preferred bidder, authority to enter into the contract for the development and regeneration programme with the second highest bidder ('the reserve bidder');</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4693</p>	Director for economy, communities and corporate	<ul style="list-style-type: none"> • Consultation with chief financial officer and cabinet member contracts and assets; and • Receipt of satisfactory confirmation of tender commitments 	Cabinet	27/07/2017
EP08	<p>Retendering of passenger transport contracts due to expire in September 2017</p> <p>Authority to take all operational decisions necessary to award schools transport contracts within approved budgets, following implementation of recommendation (b);</p> <p>Authority to take all operational decisions necessary to undertake future school transport route reviews and subsequent procurement in accordance with council policies, contract procedure rules and approved budgets.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4701</p>	Assistant director environment and place	<ul style="list-style-type: none"> • In accordance with council policies, contract procedure rules and approved budgets. 	Cabinet member transport and road	09/08/2017

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
EP09	<p>Retendering of passenger transport contracts due to expire in September 2017</p> <p>Authority to award contracts for future passenger transport services tendered in accordance with agreed policies and approved budgets.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4701</p>	Director for economy, communities and corporate	<ul style="list-style-type: none"> In accordance with agreed policies and approved budgets 	Cabinet member transport and roads	09/08/2017
EP10	<p>Shell Store Incubation Centre</p> <p>Authority to take all operational decisions necessary to implement the recommendation including planning and funding applications, procurement and contractual steps within the approved budget.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4705</p>	Programme director growth	<ul style="list-style-type: none"> Within approved budget 	Cabinet member corporate strategy and budget	09/08/2017
EP11	<p>EAFRD Bid Submission & FBS 2017 Update</p> <p>authorised, following consultation with the chief finance officer, to submit a bid for EAFRD funding based on cluster prioritisation on behalf of Herefordshire Council, Gloucestershire County Council, Shropshire Council and Telford and Wrekin Council</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4749</p>	Assistant director communities	<ul style="list-style-type: none"> Consultation with the chief finance officer 	Cabinet member economy and corporate services	12/09/2017

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
EP12	<p>Passenger Transport Services – Dynamic Purchasing System</p> <p>Authority to take all operational decisions necessary to establish and maintain the passenger transport dynamic purchasing system.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4822</p>	Assistant director environment and place	None	Cabinet	26/10/2017
EP13	<p>Continued resourcing for legal disputes</p> <p>Authority to draw down and deploy additional funds from the agreed litigation reserve to resource the ongoing legal dispute as detailed in exempt appendix 1 to the report.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4824</p>	Director for economy, communities and corporate	None	Cabinet member economy and corporate services	09/11/2017
EP14	<p>South Wye Transport Package</p> <p>THAT:</p> <p>Authority to arrange for the making of the County of Herefordshire District Council (South Wye Transport Package – Southern Link Road) Compulsory Purchase Order 2017 pursuant to sections 239, 240, 246, 250 and 260 of the Highways Act 1980 and the Acquisition of Land Act 1981 for the acquisition of the land interests and new rights within the areas coloured pink and blue respectively shown on the plan attached at appendix A (subject to any minor or technical amendments to the said plan as the Director for Economy, Communities and Corporate considers) and for compensation</p>	Director for economy, communities and corporate	<ul style="list-style-type: none"> Budget of up to £150k for procurement strategy to inform and enable a decision to award a contract to the best value tender for the construction of the SLR 	Cabinet	16/11/2017

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
	<p>payments to be made in accordance with the relevant legislation; and</p> <p>Authority to arrange for the making of the County of Herefordshire District Council (South Wye Transport Package – Southern Link Road) Side Road Order 2017 under Section 14 and 125 of the Highways Act 1980 as shown in the plan attached at Appendix B (subject to any final amendments of the said plan the Director for Economy, Communities and Corporate considers necessary); and</p> <p>Authority to arrange for the making of the Compulsory Purchase Order and the Side Road Order and to take all the necessary and ancillary steps, including the publication and service of all statutory notices and the presentation of the Councils case at any public inquiry, to secure the confirmation of the orders by the Secretary of State; and</p> <p>Authority to implement the Orders, including the acquisition of all necessary land and interests and new rights, and to pay compensation including acquisitions agreed by negotiation and to carry out any other additional steps needed for the implementation of the Orders for the Southern Link Road; and</p> <p>Authority to take all operational decisions necessary to establish and implement a procurement strategy to inform and enable a decision to award a contract to the best value tender for the construction of the SLR within a budget up to £150,000.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?!D=4868</p>				

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
EP15	<p>Hereford City Centre Transport Package - Programme Update</p> <p>Authority to take all operational decisions necessary to progress detailed design and feasibility within the allocated budget of £563,000 identified in paragraph 24 for the professional fees associated with the remaining package elements of a transport hub and upgrading the existing highway from the junction of the City Link Road, along Commercial Road, Blue School Street to its junction with Widemarsh Street and Newmarket Street to inform further decisions.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4892</p>	Director for economy, communities and corporate	<ul style="list-style-type: none"> • Within allocated budget of £563k 	Cabinet member infrastructure	23/11/2017
EP16	<p>To approve the mobilisation of the development and regeneration programme</p> <p>Authority, following consultation with the chief finance officer, to take all operational decisions necessary to allocate the above client side resources in accordance with contractual and client side requirements.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4922</p>	Programme director growth	<ul style="list-style-type: none"> • Consultation with the chief finance officer 	Cabinet	14/12/2017
EP17	<p>Hereford Transport Package (HTP) Options Consultation & Phase 2</p> <p>Authority to take all operational decisions necessary to inform a decision to determine a preferred route for the bypass and a</p>	Assistant director environment and place	<ul style="list-style-type: none"> • Maximum budget of £1m 	Cabinet	18/01/2018

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	<p>package of active travel measures within a maximum budget of £1m.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4958</p>				
EP18	<p>Sustainable Modes to School strategy</p> <p>Authority, following consultation with the director for children's wellbeing, the cabinet member for young people and children's wellbeing and the cabinet member for transport and regulatory services, be authorised to amend the Action Plan at section 6 of the strategy to include specific reference to 20mph zones outside schools.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=4961</p>	Director for economy, communities and corporate	<ul style="list-style-type: none"> Consultation with the director for children's wellbeing, the cabinet member for young people and children's wellbeing and the cabinet member for transport and regulatory services 	Cabinet	18/01/2018
EP19	<p>Variation to West Mercia Energy Joint Agreement</p> <p>Authority, following consultation with the Solicitor to the Council, to finalise and execute the variation.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5013</p>	Director for economy, communities and corporate	<ul style="list-style-type: none"> Consultation with the solicitor to the council 	Cabinet	15/02/2018
EP20	<p>Enterprise Zone Capital interventions phase 4</p> <p>Authorised to take all necessary operational decisions to implement the above interventions, including the appointment of contractors following an appropriate procurement process.</p>	Economic Development Manager	None	Cabinet member corporate strategy and budget	15/06/2018

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	<p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5166</p>				
EP21	<p>Shell Store incubation centre project revision</p> <p>Authority to award the construction contract(s) for the centre, up to the approved budget via an appropriate procurement process or the council's development partner.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5249</p>	Director for Economy, Communities and Corporate	<ul style="list-style-type: none"> Value up to approved budget 	Cabinet member contracts and assets	27/07/2018
EP22	<p>Hereford Transport Package (HTP)</p> <p>Authorised to take all necessary steps to progress detailed design and, consultation including commissioning external professional advisers as required to inform future decisions on the Hereford Transport Package to a maximum cost of £2.45m.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5259</p>	Director for Economy, Communities and Corporate	<ul style="list-style-type: none"> Maximum cost of £2.45m 	Cabinet	27/07/2018
EP23	<p>Approve payment for Hoople services for 2018/19</p> <p>Authorised to finalise and sign the Hoople Service Level Agreement (SLA) for 2018/19 attached at Appendix 1; and, authorised to approve payments to Hoople in line with the SLA for 2018/19 within the approved annual budget of £5.184m.</p> <p>Original Decision</p>	Assistant Director Environment and Place	<ul style="list-style-type: none"> Within approved annual budget of £5.184m 	Cabinet member corporate strategy and budget	19/09/2018

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	http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5327				
EP24	<p>Herefordshire Investment Partnership delivery mechanism</p> <p>Authorised to take all operational decisions necessary to investigate future governance arrangements for the partnership within a budget of up to £15,000.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5381</p>	Economic Development Manager	<ul style="list-style-type: none"> • Within budget of up to £15k 	Cabinet member economy and communications	16/10/2018
EP25	<p>Variations to the waste management services contract</p> <p>Authorised to explore future options for provision of the council's waste disposal services at the end of the current joint contract with Worcestershire County Council.</p> <p>Authorised to explore options with our partners, WCC, to expand the capacity of the Energy from Waste (EfW) facility, allocating £15,000 towards preparing for the change;</p> <p>Authorised to agree and implement a variation to the Waste Management Service Contract (WMSC) to amend the annual contract price review mechanism to remove risk of future revision of GDP deflator;</p> <p>Authorised to agree and implement a variation to the WMSC to reflect a change in treatment of residues from the EfW facility;</p> <p>Authorised to agree and implement a variation to the WMSC in order to meet the requirements of the Environmental</p>	Acting Director for Economy and Place	None	Cabinet member contracts and assets	25/10/2018

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	<p>Permitting (England and Wales) Regulations, to sample mixed recycling accepted by Materials Facilities.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5410</p>				
EP26	<p>South Wye Transport Package - southern link road land acquisitions</p> <p>Delegated authority, following consultation with the chief finance officer, cabinet member contracts and assets and cabinet member infrastructure, to agree terms and complete the purchase of the property as detailed in Appendix 1 of this report (exempt).</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5452</p>	Acting Director for Economy and Place	<ul style="list-style-type: none"> • Consultation with the chief finance officer, cabinet member contracts and assets and cabinet member infrastructure 	Cabinet member Infrastructure	12/11/2018
EP27	<p>Marches Renewable Energy Grant Scheme</p> <p>Authorised to take all operational decisions necessary to implement the scheme including determination of grant applications in accordance with scheme criteria</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5512</p>	Director for Economy and Place	None	Cabinet member infrastructure	30/11/2018
EP28	<p>Warm Homes Funding acceptance</p>	Acting Assistant Director for Regulatory,	None	Cabinet member infrastructure	7/12/2018

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
	<p>Authorised to take all operational decisions necessary to implement the scheme including determination of grant applications in accordance with scheme criteria.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5510</p>	Environment and Waste Services			
EP29	<p>Purchase of accommodation to meet strategic priorities</p> <p>Authority, following consultation with relevant cabinet members, the director for children and families and the chief finance officer, to approve acquisition of individual properties including those with a value requiring a key decision, and subject to the usual capital funding approval processes.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5539</p>	Director for Economy and Place	<ul style="list-style-type: none"> • Consultation with relevant cabinet members, the director for children and families and the chief finance officer 	Cabinet	13/12/2018
EP30	<p>Development Regeneration Programme - Station Approach project approval</p> <p>Subject to the Stage 2 Submission meeting the Project Criteria (item a. above) and an acceptable funding model being secured under item (c), (d) or (e) above, authority, following consultation with the Cabinet Member Contracts and Assets and the Chief Financial Officer, to approve the project for immediate implementation;</p> <p>Authority, following consultation with the Cabinet Member Contracts and Assets and the Chief Financial Officer, to enter into all necessary legal agreements including as set out in Financing Options and Project Agreements (appendix 2 to this</p>	Acting Director for Economy and Place	<ul style="list-style-type: none"> • Subject to the stage 2 submission meeting the Project Criteria and an acceptable funding model being secured • Consultation with the Cabinet Member Contracts and Assets and the Chief Financial Officer 	Cabinet	13/12/2018

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	<p>report) and/or the giving of securities or guarantees and take all operational decisions necessary to implement the above within the approved budget;</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5540</p>		<ul style="list-style-type: none"> • Within the approved budget 		
EP31	<p>Purchase of property to support vulnerable care leavers</p> <p>Authorised to take all operational decisions necessary to complete the purchase and commissioning of improvement and refurbishment works.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5580</p>	Acting Assistant Director for Technical Services	None	Cabinet member contracts and assets	04/01/2019
EP32	<p>Strategic acquisition of development opportunity site</p> <p>subject to the Chief Finance Officer being satisfied that appropriate heads of terms have been agreed, due diligence has been completed and the purchase provides value for money, the acting director economy and place, in consultation with the cabinet member contracts and assets, be authorised to complete the acquisition of the Site;</p> <p>the acting director economy and place be authorised to take all operational decisions necessary to implement the above recommendations</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5702</p>	Acting Director for Economy and Place	<ul style="list-style-type: none"> • Subject to the Chief Finance Officer being satisfied that appropriate heads of terms have been agreed, due diligence completed and the purchase provides value for money • Consultation with cabinet member contracts and assets 	Cabinet member contracts and assets.	18/02/2019

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EP33	<p>May Fairs - Hereford and Leominster</p> <p>Authorised to take all operation decisions necessary to complete the contraction negotiations.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5719</p>	Acting Assistant Director for Technical Services	None	Cabinet member transport and regulatory services	25/02/2019
EP34	<p>South Wye Transport Package - Active Travel Measures</p> <p>Subject to confirmation of the statutory orders for the Southern Link Road, authority following consultation with the Section 151 officer to submit the final full business case to the Department for Transport to draw down Growth Fund grant funding for the delivery of the South Wye Transport Package, comprising the Southern Link Road and the active travel measures</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5768</p>	Director of Economy and Place	<ul style="list-style-type: none"> • Subject to confirmation of the statutory orders for the Southern Link Road • Consultation with the Section 151 officer 	Cabinet Member Infrastructure	08/03/2019
EP35	<p>Public realm service annual plan 2019/20</p> <p>Authorised to agree, through the contract governance arrangements, final adjustments to the programme and budget allocation to each of the annex and any in year adjustments to the plan.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5806</p>	Acting Assistant Director Highways and Transport	<ul style="list-style-type: none"> • Usual contract governance arrangements 	Cabinet member transport and regulatory services	14/03/2019

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EP36	<p>Property Services Planned and Reactive Maintenance Programme 2019/20</p> <p>Authorised to take all operational decisions necessary to implement the above recommendation and spend within the approved budgets.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5822</p>	Assistant Director for Technical Services	<ul style="list-style-type: none"> • Within approved budgets 	Cabinet member contracts and assets	25/03/2019
EP37	<p>Development and regeneration programme project approval for student accommodation at Station Approach</p> <p>Authority following consultation with the Cabinet member contracts and assets and the Chief Financial Officer, to enter into all necessary legal agreements and/or the giving of securities or guarantees and take all operational decisions necessary to implement the above within the approved budget.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6037</p>	Acting Director for Economy and Place	<ul style="list-style-type: none"> • Consultation with cabinet member contracts and assets and the Chief Financial Officer 	Cabinet member corporate strategy and budget	7/06/2019
EP38	<p>Property services estates capital programme 2019/20</p> <p>Authority to take all operational decisions necessary to implement the recommendation and spend within the approved budget including final allocation of budget to the projects as listed in Appendix A provided that individual project costs do not vary from the estimate included by more than 25%.</p>	Assistant director for technical services	<ul style="list-style-type: none"> • Within approved budget and with final allocation of budget to the projects as listed in Appendix A provided that costs do not vary from 	Cabinet member commissioning, procurement and assets	25/07/2019

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	<p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6126</p>		the estimate by more than 25%																
EP39	<p>Enterprise Zone Capital Interventions Phase 5</p> <table border="1"> <thead> <tr> <th>Infrastructure Interventions</th> <th>Allocation (£000's)</th> </tr> </thead> <tbody> <tr> <td>Spoil Heap removal, movement and ground raising Phase 2 delivery.</td> <td>2,100</td> </tr> <tr> <td>Utilities commissioning, installation and movement – gas, electricity, foul and potable water, SUD's, broadband.</td> <td>600</td> </tr> <tr> <td>Plot specific works including investigation, preparation and readiness for sale and construction.</td> <td>750</td> </tr> <tr> <td>Access improvements, roads, cycleways, sustainable transport infrastructure.</td> <td>1,300</td> </tr> <tr> <td>Estate wide management, maintenance and improvement works including signage, landscape and drainage.</td> <td>481</td> </tr> <tr> <td>TOTAL</td> <td>5,231</td> </tr> </tbody> </table> <p>Authorised to implement the above interventions, including the procurement and commissioning of works packages of over £500k</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6182</p>	Infrastructure Interventions	Allocation (£000's)	Spoil Heap removal, movement and ground raising Phase 2 delivery.	2,100	Utilities commissioning, installation and movement – gas, electricity, foul and potable water, SUD's, broadband.	600	Plot specific works including investigation, preparation and readiness for sale and construction.	750	Access improvements, roads, cycleways, sustainable transport infrastructure.	1,300	Estate wide management, maintenance and improvement works including signage, landscape and drainage.	481	TOTAL	5,231	Acting Director for Economy and Place	None	Cabinet member corporate strategy and budget	08/08/2019
Infrastructure Interventions	Allocation (£000's)																		
Spoil Heap removal, movement and ground raising Phase 2 delivery.	2,100																		
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EP40	<p>Marches Building Investment Programme</p>	Acting Director for Economy and Place	None	Cabinet member environment,	27/08/2019														

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	<p>Authorised to sign the MHCLG funding agreement to Herefordshire Council and approve any variations to the programme requested by the Programme Team.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6218</p>			economy and skills	
EP41	<p>Marches Building Investment Programme</p> <p>Authorised to sign all sub grant agreements to businesses and take day to day operational decisions, including variations to any sub grant agreements.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6218</p>	Head of Economic Development	None	Cabinet member environment, economy and skills	27/08/2019
EP42	<p>Hereford BID2</p> <p>Authorised to vote in favour of Hereford BID for the second, five year term (2020-2025).</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6297</p>	Economic Development Manager	None	Cabinet	26/09/2019
EP43	<p>Hereford BID2</p> <p>Authorised to finalise and arrange for the execution by the Council of all necessary contract documentation relating to the BID extension.</p> <p>Original Decision</p>	Director of Economy and Place	Liaising with legal services	Cabinet	26/09/2019

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	http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6297				
EP44	<p>Travellers Sites Development Plan Document</p> <p>Authorised to make any further minor modifications, (e.g. typographical) to ensure consistency with other development plan documentation.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6300</p>	Programme director growth	None	Council (recommended by cabinet)	11/10/2019
EP45	<p>Estates capital programme – improvement works to the electrical installation at the Shire Hall</p> <p>Authorised to take all operational decisions necessary to implement the decision within an approved budget of £200k.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6381</p>	Assistant director for technical services	<ul style="list-style-type: none"> • Within budget of £200k 	Cabinet member commissioning, procurement and assets	25/10/2019
EP46	<p>Support for residents and businesses whose homes or business premises have been flooded</p> <p>Authorised to determine grants in accordance with the scheme criteria.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6492</p>	Assistant Director Highways and Transport	<ul style="list-style-type: none"> • Within scheme criteria 	Cabinet member infrastructure and transport	09/12/2019
EP47	Hereford Transport & South Wye Transport Packages review	Assistant Director for	<ul style="list-style-type: none"> • Within a budget of £451k 	Cabinet member	24/01/2020

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
	<p>Authorised to take all operational decisions to complete the review within a budget of £451,000 as set out in the report.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6581</p>	Highways and Transport		infrastructure and transport	
EP48	<p>Building maintenance, small works and cleaning services for Herefordshire Council</p> <p>Authorised to award a contract to the successful provider for each or both services following tender evaluation, with a contract value of up to £12m per annum.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6595</p>	Director of Economy and Place	<ul style="list-style-type: none"> • Following consultation with the cabinet member for contracts, procurement and assets • Contract value of up to £12m 	Cabinet	30/01/2020
EP49	<p>Property Services Estates Capital Programme 2020/21</p> <p>Authorised to take all operational decision necessary to implement the decision and spend within the budget including final allocation of budget to the projects as listed in appendix A provided that individual project costs do not vary from the estimate included by more than 25%.</p> <p>Authorised to take all operational decisions necessary to implement the above recommendation and award of contracts up to a maximum individual value of £500k</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6593</p>	Assistant Director for Technical Services	<ul style="list-style-type: none"> • With approved budget of £2.095m; • Maximum individual value of £500k 	Cabinet member commissioning, procurement and assets	31/01/2020

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
EP50	<p>Budget allocation of additional rural services delivery grant</p> <p>Authorised to determine grant awards to a maximum of £30k in accordance with the approved scheme criteria, and having regard to the recommendation of the appraisal panel.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6608</p>	Head of service for transport and access	<ul style="list-style-type: none"> • Maximum of £30k • In accordance with the scheme criteria • Have regard to the recommendation of the appraisal panel 	Cabinet member infrastructure and transport	30/01/2020
EP51	<p>Revised Housing Allocation Scheme for Herefordshire 2020</p> <p>Any minor amendments to the scheme necessary to enable implementation.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6672</p>	Cabinet member housing, regulatory services and community safety		Cabinet	27/02/2020
EP52	<p>Property Services Planned and Reactive Maintenance Programme 2020/21</p> <p>Authorised to take all operational decisions necessary to implement the [Planned and Reactive Maintenance Programme 2020/21] and spend within the approved budgets including realigning budget between maintenance undertakings provided that individual budget allocations do not vary by more than 35%</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6677</p>	Assistant director for technical services	<ul style="list-style-type: none"> • Within approved budgets including realigning budget between maintenance undertakings provided that individual budget allocations do not vary by more than 35% 	Cabinet member commissioning, procurement and assets	06/03/2020

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
EP53	<p>Parking Operations and Charges</p> <p>Authority to decide, in consultation with the cabinet member, whether to extend the period of time these recommendations take effect for</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6722</p>	Director of Economy and Place	<ul style="list-style-type: none"> • Consultation with the cabinet member infrastructure and transport 	Cabinet member Infrastructure and transport	23/03/2020
EP54	<p>Public realm service annual plan 2020/21</p> <p>authorised to agree, through the BBLP contract governance arrangements, final adjustments to the programme (including any recommendations from the strategic partnering board) and budget allocation to each of the annex and any in year adjustments to the plan, within the overall budget</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6800</p>	Assistant director highways and transport		Cabinet member Infrastructure and transport	29/04/2020
EP55	<p>Subsidies to Parish Council - Parish Lengthsman Grant</p> <p>Authorised to approve grants in accordance with the criteria as set out in paragraphs 5 to 10 [of the report].</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6801</p>	Assistant director highways and transport		Cabinet member Infrastructure and transport	30/04/2020
EP56	<p>Further Warm Homes Funding- Shropshire Council led project</p> <p>Authorised to take all operational decisions necessary to enable the project; , such as signing off the project</p>	Assistant director for regulation, environment		Cabinet member housing, regulatory	12/05/2020

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
	Memorandum of Understanding (MoU) and any relevant targeting activity Original Decision http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6823	and waste services		services, and community safety	
EP57	Options for delivering council-owned Housing Authorised to commence expenditure from the earmarked financial resilience reserve of £150,000, to fund the commissioning of an investigation of different models of delivering council housing. Original Decision http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6830	Programme director housing and growth		Cabinet member housing, regulatory services, and community safety	14/05/2020
EP58	Strategic Acquisition of a leasehold in Herefordshire and to award a facilities management contract post completion authorised to complete the acquisition; and authorised to take all operational decisions necessary to appoint a fully managed management company. Original Decision http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6849	Director for economy and place	<ul style="list-style-type: none"> In consultation with the cabinet member commissioning procurement and assets 	Cabinet member commissioning, procurement and assets	18/05/2020
EP59	Building maintenance and cleaning contract If the additional 12 month period is required, authority to decide, in consultation with the cabinet member and S.151	Director of economy and place	<ul style="list-style-type: none"> In consultation with the cabinet member commissioning, 	Cabinet member commissioning, procurement and assets	02/06/2020

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
	Officer, whether to further extend the period of time [the] recommendations are effective. Original Decision http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6888		procurement and assets and the S151 officer		
EP60	Decision on arrangements for the Discretionary (Covid-19) Business Grant Fund Authorised to approve grant awards to businesses following satisfactory appraisal of the applications received (up to a value of £10,000 per business). Original Decision http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6931	Head of economic development; and Economic development manager	<ul style="list-style-type: none"> Up to a value of £10k per business 	Cabinet member environment, economy and skills	12/06/2020
EP61	Covid 19 Support for Recovery of the Visitor Economy Authorised to approve expenditure following the appropriate procurement of service providers. Original Decision http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7015	Director for economy and place	<ul style="list-style-type: none"> In consultation with the S151 officer 	Cabinet member environment, economy and skills	20/07/2020
EP62	Better Ways of Working Revised Implementation Authority to dispose of other sites in Hereford when operationally appropriate covering 1a, 8 and 10 St Owen's Street and Union Street offices creating a combined base budget saving of £100k Original Decision	Assistant director technical services	<ul style="list-style-type: none"> In consultation with the cabinet member for commissioning, procurement and assets 	Cabinet	23/07/2020

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
	http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7026				
EP63	<p>Better Ways of Working Revised Implementation</p> <p>Authority to determine the timescale to serve notice on Nelson House</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7026</p>	Assistant director technical services	<ul style="list-style-type: none"> In consultation with the cabinet member for commissioning, procurement and assets 	Cabinet	23/07/2020
EP64	<p>Allocation of Pothole and Challenge Fund 2020/2021 grant for highway maintenance and reallocation of capital programme budgets for priority flood works</p> <p>Authorised to agree, through the contract governance arrangements, adjustment to the programme and budget allocation in the public realm services contract annual plan to include programmes of work funded by the Pothole and Challenge Fund in 2020/21; and</p> <p>subject to the decision taken at Council confirming the changes to the capital programme, authorised to procure the priority flood repair works</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7027</p>	Director of economy and place		Cabinet	23/07/2020
EP65	<p>Heritage Action Zone – Leominster</p> <p>Authorised to take all operational decisions necessary to secure the funding agreement between the Herefordshire</p>	Director of economy and place	<ul style="list-style-type: none"> In consultation with the S151 officer 	Cabinet	23/07/2020

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
	<p>Council and The Historic Buildings and Monuments Commission for England</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7025</p>				
EP66	<p>Heritage Action Zone – Leominster</p> <p>Authorised to sign all sub grant agreements (for the building grants) to grant recipients and take day to day operational decisions, including any variations to any sub grant agreements</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7025</p>	Director of economy and place		Cabinet	23/07/2020
EP67	<p>Heritage Action Zone – Leominster</p> <p>Authorised to sign any programme changes which may include identifying new projects in light of Covid19</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7025</p>	Director of economy and place	<ul style="list-style-type: none"> • In consultation with S151 officer; • Approved by cabinet member for economy, environment and skills and cabinet member for infrastructure and transport 	Cabinet	23/07/2020
EP68	<p>Extension Of ERDF Sustainable Energy In Public Buildings Programme</p> <p>Subject to the bid being successful, authorised to accept the ERDF funding and to implement the project in accordance with</p>	Assistant director for regulation, environment and waste services	<ul style="list-style-type: none"> • Subject to the bid being successful; • In accordance with the original bid and the project change 	Cabinet member environment, economy and skills	05/08/2020

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
	<p>the original bid and subsequent project change request for a 3 year project extension</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7042</p>		request for 3 year extension		
EP69	<p>Capital spend on the development of Gypsy and Traveller sites within the County</p> <p>Authorised to take all operational decisions to complete project 1 and project 2</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7050</p>	Assistant director for regulatory, environment and waste		Cabinet member commissioning, procurement and assets	10/08/2020
EP70	<p>Hereford leisure pool re-opening</p> <p>Authority to procure and undertake the necessary works</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7217</p>	Director for economy and place		Cabinet	24/09/2020
EP71	<p>Building maintenance, small works and cleaning services for Herefordshire Council</p> <p>All operational decisions and activity</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7200</p>	Director of economy and place		Cabinet member commissioning, procurement and assets	02/10/2020

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
EP72	<p>To Approve A Decision To Spend £5.432k Of LEP Funding That Was Allocated To Further Develop The Hereford Enterprise Zone</p> <p>Authorised to implement recommendation (a) [spending of £5,432k funding from Marches LEP on HEZ infrastructure works] including the procurement and commissioning of new projects</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7214</p>	Director of economy and place	In consultation with the S151 officer	Cabinet member environment, economy and skills	05/10/2020
EP73	<p>Weston Under Penyard: A40 Road Improvement Scheme: S106 Works</p> <p>All operational decisions to implement the agreed engineering features identified in the drawings in Appendix A.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7246</p>	Assistant director highways and transport		Cabinet member infrastructure and transport	06/10/2020
EP74	<p>Hereford Transport & South Wye Packages Review</p> <p>Acting Assistant Director for Highways and Transport be authorised to take all operational decisions to implement the review programme for the Hereford Transport and South Wye Transport Package be extended to the end of September 2020 and budget for completing the review of the Hereford Transport and South Wye Transport Package and providing technical support to the subsequent decision making process be increased by £45.5k.</p>	Assistant director highways and transport		Cabinet member Infrastructure and transport	09/10/20

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
	<p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?id=7239</p>				
EP75	<p>Acceptance and implementation of Local Authority Delivery (LAD) funding project</p> <p>The Assistant Director for Regulatory, Environment and Waste Services be authorised to take all operational decisions necessary to implement the scheme including determination of grant applications in accordance with scheme criteria.</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?id=7280</p>	Assistant Director for Regulatory, Environment and Waste Services		Cabinet member environment, economy and skills	27/10/20
EP76	<p>Acceptance and implementation of Local Authority Delivery (LAD) funding project</p> <p>Chief finance officer be requested to add the £480,000 capital grant funding to the capital programme</p> <p>Original Decision</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?id=7280</p>	Assistant Director for Regulatory, Environment and Waste Services		Cabinet member environment, economy and skills	27/10/20

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
EP77	<p>Herefordshire Streetworks permit scheme</p> <p>The Director for Economy and Place has approval and is authorised to make any minor amendments necessary prior to the Order being made</p> <p>The Director for Economy and Place, in consultation with the council's S151 Officer, is authorised to implement the scheme</p> <p>Original Decision http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?Id=7284</p>	Director for Economy and Place	In consultation with the S151 Officer	Cabinet member Infrastructure and Transport	29/10/20
EP78	<p>Covid 19 Additional Restrictions Grant Scheme</p> <p>To delegate to the Director for Economy and Place following consultation with the Cabinet Member for Environment, Economy and Skills and the Section 151 Officer the authority to vary the grant support for businesses in accordance with the national government guidance to be able to urgently respond to fast changing Covid 19 circumstances.</p> <p>Original Decision http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?Id=7369</p>	Director for Economy and Place	In consultation with the S151 Officer and Cabinet Member environment, economy and skills	Cabinet member environment, economy and skills	24/11/20
EP79	<p>Covid 19 Additional Restrictions Grant Scheme</p> <p>The Head of Economic Development and the Economic Development Manager be authorised to approve grant awards to businesses following satisfactory appraisal of the applications received (up to a value of £5,000 per business)</p> <p>Original Decision http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?Id=7369</p>	Head of Economic Development and the Economic Development Manager		Cabinet member environment, economy and skills	24/11/20

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
EP80	<p>Hereford Towns Fund accelerated funding</p> <p>The Director of Economy and Place be authorised to take all operational decisions to implement the spending of the £750,000 funding from government on the Towns Fund accelerated projects as detailed within this report including, but not limited to, the procurement and commissioning of new projects, and, following consultation with the S151 officer, the movement of budgets between projects to ensure the full expenditure of funding.</p> <p>Original Decision http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?id=7359</p>	Director of Economy and Place	In consultation with the S151 Officer	Cabinet	26/11/20
EP81	<p>Hereford City Centre Improvements</p> <p>Director for Economy and Place be authorised to take all operational decisions necessary to procure and deliver the elements</p> <p>(i) A package of streetscape and green infrastructure elements, including improvement to market and event facilities for the Hereford City Centre Improvements (HCCI) area are identified and delivered as outlined in paragraph 19.</p> <p>(ii) A review of the design for the public realm improvements in the remaining High Town area be undertaken;</p> <p>(iii) The outline design for the Cathedral and River Wye quarter areas is undertaken, to include stakeholder engagement and public consultation of the proposals;</p> <p>(iv) Further materials for the High Town area be procured in the event that expenditure on items (i) to (iv) above is forecast to be insufficient to meet the spend criteria of the LEP grant.</p> <p>and that a further report be prepared once items iii and iv have been completed to determine the remaining delivery programme for the completion of the overall HCCI project.</p>	Director for Economy and Place		Cabinet member Infrastructure and Transport	03/12/20

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
	<p>Original Decision http://councillors.herefordshire.gov.uk/mgIssueHistoryHome.aspx?IId=50036070&Opt=0</p>				
EP82	<p>Purchase of accommodation and refurbishment of 4 & 5 Blackfriars Street to meet strategic housing priorities, as a consequence of the restrictions caused by Covid-19</p> <p>Authority to purchase the properties be delegated to the Director for economy and place, following consultation with relevant cabinet members and the Chief Finance Officer.</p> <p>Original Decision http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?Id=7400</p>	Director for economy and place	In consultation with the cabinet member and Chief Finance Officer	Cabinet	03/12/20
EP83	<p>To accept and approve the gateway delivery of the Kickstart scheme, providing work experience placements to 16 to 24 year olds</p> <p>To delegate to the Director for Economy and Place, following consultation with the cabinet member for Environment, Economy and Skills and the S151 Officer, the ability to make any operational decisions required to ensure the successful delivery of the scheme.</p> <p>Original Decision http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?Id=7618&LLL=0</p>	Director for Economy and Place	In consultation with the cabinet member for Environment, Economy and Skills and Section 151 officer	Cabinet member environment, economy and skills	04/02/21

Delegation Number	Delegated Authority	Who may carry it out	Constraints / Conditions	Delegation From	Date of delegation
EP84	<p>Procurement of new waste collection service</p> <p>Authority is delegated to the Director of Resources and Assurance and the Corporate Director Economy and Environment following consultation with the Cabinet Member for Assets to negotiate an extension to the existing waste collection contract with FCC Environment until 3 June 2024, subject to securing Value for Money, in order to mitigate the risk of vehicle procurement lead times and to ensure an effective mobilisation period for the new waste collection service; and</p> <p>Original Decision</p> <p>Decision - Procurement of new waste collection service - Herefordshire Council</p>	<p>Director of Resources and Assurance</p> <p>Corporate Director Economy and Environment</p>		Cabinet	21/07/22